



IDAHO STATE DEPARTMENT OF FISH AND GAME REFUND REQUEST FORM

- Review the Idaho Administrative Code for refunds: Rule 13.01.04.601 (page 2)
- Complete all information below.
- Attach all licenses, tags, and permits for which you are requesting a refund. Mail this form with the license and tags and supporting documentation to:

IDFG License Section- Refunds
P.O. Box 25
Boise, ID 83707-0025

License Holder's Information:

Name (first, middle, last) _____

Date of Birth (mm/dd/yyyy) _____ / _____ / _____

Mailing Address _____

City _____ State _____ Zip _____ Phone() _____

Reason for Refund:

- Medical Condition that disables the license holder for the entire applicable hunting season.**
 - Include supporting documentation detailing the medical condition, date of occurrence or diagnosis, and expected recovery date.
Include completed Hunter Medical Condition Certification Form
 - or**
 - Include a letter from a licensed medical doctor, PA or NP on the doctor's letterhead.
- Military Deployment**, Include a copy of your deployment
- Death**, Include a copy of the death certificate or obituary
- Other**, Explain the reason for your request below or on a separate page.

Explain the reason for your request or provide additional details: _____

I certify that the above information is true and correct.
 I have read the Idaho Administrative Code for refunds: Rule 13.01.04.601.

Signature _____ Date _____

IDAHO FISH AND GAME OFFICE USE ONLY:

Received By: _____ Office: _____ Date: _____



IDAHO STATE DEPARTMENT OF FISH AND GAME
IDAHO ADMINISTRATIVE CODE FOR REFUNDS
RULE 13.01.04.601

The Department will not refund any fee for any resident or nonresident license (as defined in Section 36-202(aa), Idaho Code), except as follows, and provided the refund request is in writing, is accompanied by the original license and tag, and is received or postmarked on or before December 31 of the calendar year in which the license was valid.

01. Refund. Holder of the general or controlled hunt deer, elk, pronghorn, moose, bighorn sheep, or mountain goat tag fees and hunting license fees may be refunded due to
- the death of licensee;
 - Medical condition of licensee that totally disables the licensee for the entire length of any applicable hunting season;
 - or military deployment of licensee due to an armed conflict;

As substantiated by death certificate, published obituary, written justification by a licensed medical provider, copy of military orders, or similar documentation.

Hunting license and tag fees will not be eligible for a refund if used at any time during the validity of the license and/or tag.

Refunds to residents will be the amount of the applicable tag and hunting license, less all issuance fees. Refunds to non residents will be the amount of the applicable tag and the hunting license fees, less all issuance fees and a fifty dollar (\$50) processing fee.

02. Partial Refund. Nonresident general and controlled hunt deer or elk tag fees may be partially refunded for a reason other than those in the preceding subsection based on the postmark date in the below table. The hunting license fee will not be refunded.

Postmark Date	Refund Percentage
Before May 1	75 percent refund
May 1 - June 30	50 percent refund
In July	25 percent refund
August 1 - December 31	No refund

Additional Information About the Refund Process:

- Once Idaho Fish and Game receives your request and supporting information it will go through an administrative review process
- Failure to include all requested information will delay the review process. If the information is missing you will receive a letter requesting the missing information,
- You will receive a written response in about 2-3 weeks from the date Idaho Fish and Game receives your request.